

TAMER AJRAMI
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Personal Information:

Nationality: Palestinian, **ID:**801353848
Date of birth: 01st December 1985
Place of birth: Gaza, Palestine.
Marital Status: Married
Address in Palestine: No. 218, Block 5, Alsaftawi St.,
Northern Gaza City, Palestine

Objective:

To work as Projects Manager in the short term and as *Country Director* in the long term. This is because I have ability to work and to help people who need assistant. I worked in this field. I have a strong background related to that, but I need the chance to start.

Education:

2011 _ 2013	Master in Management and Human Resources Development At Universiti Teknologi Malaysia, Skudai, Malaysia
2010_2011	Diploma in Professional English for Business at Islamic University of Gaza, Palestine
2008_ 2009	Diploma in NGOs management and how to deal with donors at MDAR Institute, Gaza, Palestine
2003_ 2007	BSc. in Physical Therapy , Faculty of Medical Applied Sciences. Al-Azhar University - Gaza, Palestine.
2002_ 2003	High School Certificate at Obaida School, Gaza, Palestine

Special Strength:

- 9 years of experience working for NGOs (Admin/Finance/HR//logistic) with 3 years of it in Human Resources Development and with 4 years working on WHO Community-Based Rehabilitation and Gender and Disability Mainstreaming (Components: Health, Education, Livelihood, Social, and Empowerment).
- International masters with Organizational Development, Counseling at Workplace, and HR/Social Development and Personnel/staff Management as its core.
- Worked as a focal point in Gaza for Diakonia and NAD (Norwegian Association of Disability) from 2014 up to 2016.
- Contribute to the development of Action Plans, M & E Plans, Risk Assessment, Change Management and Implementation Strategy. (in 2016, I have been selected to represent NSR at 6-days workshop in Jericho about “Developing Country Program for Kvinna till Kvinna”.
- Excellent in English listening, speaking, writing, and reading. I do digest different dialogues.
- Fine experience in Project Cycle Management, in reporting to different donors, in developing proposal/concept papers, and in designing programs and Log-Frames.
- Superb in project field management skills and team-works (diversity and cultural sensitivity).
- Proactive attitude, excellent communication skills and good in dealing with disabled clients/patients
- Enough experience in field visits (community mobilizer)
- Acumen in conducting education/ awareness sessions (good presenting skill)
- Proper experience in data collection (KAP) and analysis (SPSS + Excel)
- Great practice in budgeting and in financial statement cycle (i.e. EU, MEPI, USAID, Diakonia/NAD, ITF, DEC, HI, Islamic Relief, Taawon, UNRWA, UNOCHA).
- Wide range of relationship with LNGOs, INGOs, ministries, institutions, and private sectors. Also, I had training and connection with security SP called “GANSO” and then replaced by “INSO”. I was a member and receiving SMS, Radio/walki-talki signals, and email about security situations in the Gaza Strip which help in securing staff at field and make work safer and easy.
- Expert level knowledge in security, disaster risk reduction, humanitarian programs management, Sphere handbook, gender, conflict, needs assessments, coordination, and logistics
- Acknowledgment from Handicap International Gaza office

- Acknowledgement from Diakonia/NAD Jerusalem office
- Acknowledgment from Merlin UK (Medical Emergency Relief International) Gaza office
- Acknowledgment from AIESEC-UTM, Malaysia
- Acknowledgment from Palestinian Physical Therapy Association (PPTA-Gaza)
- Acknowledgment from Aqsa Syarif Berhad-Malaysia (known as My-Care)
- Acknowledgment from Singapore Human Resources Institute (SHRI)
- Have a valid/clean driving license (Expired in 2018). Experienced right-sided driving (UK system)
- Adjustable to working under pressure and to working at multi-national workplaces

Employment History/Work Experience:

Emergency Preparedness Officer (Full-time Fellow): World Cares Center, New York-USA, August 2017 up to November 30th, 2018.

Projects Manager (Part-time): Basma Society for Culture and Arts (BSCA-Gaza Strip), February 2017 up to now.

Executive Director: Nuseirat Rehabilitation and social training Association (NRSTA-Gaza Strip), March 2017 - Jan, 2018.

Executive Director: National Society for Rehabilitation, NSR-Gaza/Diakonia-NAD, Nov. 2014 up to 31, December 2016.

Organizational Development Consultant: Effects, Gaza, November 2013 up to October 2014

Gaza Field Director: The International Program of Little Khwarizmi for Intelligence and Mental-Arithmetic, Gaza Field. November 2013 up to 10th Feb, 2014

Human Resources Director: AIESEC-Malaysia, February 2012 up to July 2013

Facilitator and Interpreter: MyCare-Malaysia, July 2012 up to September 2012.

Community Health Educator – Northern Gaza Coordinator: Merlin-UK, January 2010 up to January 2011:

Logistic Officer Assistant: Merlin – Gaza Office, February 2010 up to 30 May 2010

Admin Officer: Physical Therapy Department – Jabalia Health Center – UNRWA 01 Sep. up to 31 Dec. 2009

Technical Admin Officer: Physical Therapy department – Hayfa Medical Center Aug. 2008 up to Nov. 2009.

Lecturer and Health Secretary: Ministry of Education Aug. 2008 up to July 2009.

Public Relation Officer Assistant: Al-Huda Medical Center, April. 2008 up to July 2008.

Finance Admin/HR Officer: Palestinian Physical Therapy Association (PPTA) Gaza office, Oct. 2007_Jan. 2009

Training, conferences and Workshops:

- MENA Regional Fellows 2018 in Tunisia, implemented by Civil Society Facility South (CSFS) and supported by EU., March-April, 2018.
- Training “Monitoring and Evaluation” by PNGO and Supported by NPA, in Gaza, 21-22, May 2017.
- Training “Protection Mainstreaming Manual in Humanitarian Work” by Islamic Relief Palestine, 16th April 2017.
- Training “The Sphere Handbook, Humanitarian Charter and Minimum Standards in Humanitarian Response” by Islamic Relief Palestine, Gaza in 02nd April 2017.
- Training “Staff Safety at workplace” by PRCS, Gaza in July 2016.
- Training “Promotion of coordination and cooperation amongst projects aiming at sharing knowledge and best practices” By ibf Ramallah on 10th February 2016.
- Conference "Rehabilitation and Stroke" by Elwafa Hospital in Gaza, 5th February 2016.
- Workshop "Development of Palestine Program 2017-2019" by Kvinna till Kvinna, Jericho, January 2016.
- Training program “Minimum Standards for Age and Disability inclusion in Humanitarian Action” by HelpAge International in Gaza between 19-21 January 2016.
- Training “Project Cycle Management – EU Standards” with ibf Ramallah from 28th Feb. to 2nd March 2015.
- Workshop “National Consultation Workshop in Preparation to the World Humanitarian Summit” Qatar Charity, Gaza, Dec, 2014.
- Presenter at “Towards Inclusive Emergency Response” conference, by Handicap International & Diakonia, Gaza 2014.
- Seminar “The Happy Secret to Work Success” at YMCA, by SHRI, Singapore, 2013.

- Training course for outreach program at National Islamic Center, Kuala Lumpur 2013.
- Conference “Workplace Safety and Health” at IOSH, Singapore, 2013.
- Seminar “HR day” at Singapore Institute of Human Resources, Singapore, 2013.
- Workshop on “History of Palestine” at UTM-Malaysia, 2013
- Speaker at Seminar “UNESCO DAY: SOLIDARITY WITH PALESTINE”. UTM-Malaysia, 2013
- Conference on Education at MRSM School, Langkawi, Malaysia, 2013.
- National Leadership Development Conference at AIESEC, Singapore, 2012
- Workshop on “Creative skills of Planning and Time Management”. Gulf Broad for Human Development at UTM-Malaysia, 2012
- Conference on “Global Issue: Palestine” at Polytechnic Institute-Malaysia, 2012
- Workshop “Global Green Village” at AIESEC-Malaysia, 2012
- Training course in Training of Trainers. SMET – UNRWA.2011
- Management course – Management by Objective. Merlin uk.2010.
- Training course in financial management, Etiquette and protocol. MDAR. 2009
- Educational Courses "Leadership" from Ministry of Education. 2008
- Educational Courses "how to deal with clients/children - management" MoE. 2008
- Workshop on communication skill between professional and the clients from Handicap International, and training in Rehabilitation clinics. Jan. April 2008
- Practical training in Public Relations from Al-Huda medical center, May 2008
- Course in communication skills from ministry of sport and youth, Sept. up to Oct. 2005
- Course in First Aid from Palestinian Red Crescent society, August 2001
- Course in quench the fire, rescue and first aid from civil defense directorate, July 2001

- **Languages:-**

4.1	Arabic	Mother tongue		
4.2	English	Speaking Excellent	Writing Excellent	Understanding Excellent

- **Memberships:**

- Member in World Youth Alliance since 2017
- Member in Australian Human Resources Institute (student Member) since 2012
- Member in Gulf Broad for Human Development since 2012
- Member in AIESEC UTM - Malaysia (International Youth Organization) since 2012
- Member in Community Bridges Initiative Society – CBI since August 2008
- Member in Palestinian Physiotherapy Association since August 2007

- **IT skills:**

- Microsoft Office
- SPSS
- Surfing Internet professionally

- **References:**

#	Name	Contact	Title
1	Irene Siniora	+970544433307 Irene.siniora@diakonia.se	Senior Projects Manager – Diakonia Jerusalem
2	Maher Issa	+970599416910 maher@civitas.ps	General Director – CIVITAS Institute Palestine
3	Nahid Hannouna	+970598885630 nahid@basmaorg.org	General Manager – Basma Society for Culture and Arts - Gaza